

# HORTON PARISH COUNCIL

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YOU ARE HEREBY SUMMONED TO ATTEND THE ANNUAL MEETING OF HORTON PARISH COUNCIL TO BE HELD **AT HORTON VILLAGE HALL ON MONDAY 17<sup>TH</sup> MAY 2021** COMMENCING AT IMMEDIATELY AFTER THE AGM (COMMENCING AT 6.30PM).

1C) Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

1d) Subject to standing order 1(c) above, members of the public are permitted to make representations, ask or answer questions and give evidence in respect of any item of business included in the agenda.

1e) The period of time which is at the Chairman's discretion.

1f) Subject to standing order 1(e) above, each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless invited by the Chairman to provide further information.

1g) In accordance with standing order 1(d) above, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate. Questions from the members of the public to the council requiring an answer (if possible) must be submitted to the clerk on or before the Monday before the Parish Council meeting

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Charlotte Duff - Parish Clerk  
11<sup>th</sup> May 2021

## AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

1. **ATTENDANCE**
2. **APPROVAL OF APOLOGIES**
3. **DECLARATIONS OF INTEREST**
4. **ELECTION OF CHAIRMAN**
5. **SIGN DECLARATION OF ACCEPTANCE OF OFFICE**
6. **ELECTION OF VICE CHAIRMAN**
7. **SIGN DECLARATION OF ACCEPTANCE OF OFFICE**
8. **TO APPROVE THE MINUTES OF THE LAST MEETING**
9. **CHAIRMAN'S ANNOUNCEMENTS**  
**TO APPOINT REPRESENTATIVES FOR THE UNDERMENTIONED**
  1. Village Hall
  2. Playing Field
  3. Footpath Working Party
  4. Area West
  5. Police Liaison Officer
  6. Horton Charities
10. **PLANNING APPLICATION(S)**  
A) 20/03277/FUL – LAND NORTH OF BROADWAY HILL, BROADWAY HILL, HORTON TA19 9QU - CONSTRUCTION OF 50 DWELLINGS AND FORMATION OF VEHICULAR ACCESS
11. **FINANCE**  
A – Proposal – To Approve Section 1 (Annual Governance Statement 2020/21) of the Annual Governance and Accountability Return 2020/21 Part 2  
B – Proposal – To Approve Section 2 (Accounting Statements 2020/21) of the Annual Governance and Accountability Return 2020/21Part 2  
C – Proposal - To Approve Certificate of Exemption – AGAR 2020/21Part 2  
D – Internal Audit Report 2020/21  
E – Proposal – To Approve Summary of Receipts and Payments Statement for 2020/21  
F – Proposal – To Approve Cashbook and Bank Reconciliation as of 31<sup>st</sup> March 2021  
G – Proposal – To Approve Supporting Notes Attached to the Receipts and Payments Statement 2020/21

H – To Approve Financial Statement 2020/21

I – Proposal – To approve Asset List 2020/21

J - Proposal – To approve payment of the following cheques:

1. C Duff – Clerks Wages and Expenses
2. R Buckler – Expenses
3. Came & Co - Insurance renewal

**12. CLERK’S REPORT AND CORRESPONDENCE**

**13. ANY OTHER URGENT MATTERS RAISED WITH THE PERMISSION OF THE CHAIRMAN5**

**14. DATE OF NEXT MEETING:** Monday 19<sup>th</sup> July 2021 at 6.30 pm (Venue TBC)